

February 14, 2022, 7:00 p.m.

Denny Richardson, as Council President, declared a quorum and called the council meeting to order. An attendance sheet was made available for non-officers and citizens present. Present besides Denny were Jo Temple, Vice President, David Miller, Council Member, and Mary Richardson, Clerk-Treasurer. Others present were Geoffrey Wesling, Town Attorney, Paul Sembach, Utility Supervisor, and Jeffrey Sherwood, Marshal.

Denny led in the Pledge of Allegiance to the Flag.

A motion was made by Jo Temple and seconded by Denny Richardson to dispense with the reading of the minutes from the January 10 and January 25, 2022 meetings. Approval was unanimous. There were no amendments.

A motion was made by Jo Temple and seconded by David Miller to approve the claims as presented. Approval was unanimous.

General Fund	\$15,911.83	Water Utility Operating Fund	\$11,309.68
American Rescue Plan	\$5,532.45	Sewage Utility Operating Fund	\$7,863.67
Motor Vehicle Highway	\$628,52	Sewage Utility Construction in Process	\$34,170.60
Park Fund	\$345.01	Payroll Fund	\$10,346.56
		Total	\$86,208.32

Unfinished Business

Mary reported that C&H/M Excavating submitted an invoice for the water plant equipment except for the pipe locator. That model has been discontinued. Mary submitted a claim to the State Revolving Loan Fund (SRF) for payment to C&H/M. There is \$2613.27 in remaining funds to be spend. Paul obtained three quotes for different pipe locators. Mary submitted those quotes to SRF. A motion was made by David Miller and seconded by Denny Richardson to approve the purchase of a pipe locator as selected by Paul Sembach for \$3279.00 or SRF's selection with the difference in price paid by the Water Utility. Approval was unanimous.

A motion was made by David Miller and seconded by Denny Richardson to approve the wastewater improvement invoices for Geoffrey Wesling in the amount of \$7,500.00, C&H/M Excavating in the amount of 242,666.32, RLM Engineering in the amounts of \$8,132.30 and \$7,400.00. Approval was unanimous. Approval for the local match distributions were approved with the claims submitted at this meeting. Mary will authorize Kleinpeter Consulting to submit the balances to OCRA for approval. When approved Mary will issue checks to the companies.

It was confirmed that the owners of property requiring town right-of-way for the INDOT sidewalk project have received the appraisal notices. Mary informed the Council that Marc Rape, Strand, suggested the Town get all the right-of-ways to meet federal guidelines. If we get to the construction stage and do not have sufficient funds, the project can be modified.

Mary explained what she was told about the sidewalk right-of-ways. The Town already has sidewalk right-of-way's and if federal funds were not involved, the Town would not need to obtain appraisals and purchase the right-of-ways.

Thomas Barclay, Commonwealth Engineering, provided a water utility improvement project update to the Council. Mary said the application for the USDA water grant is almost complete. The Council agreed to holding a public hearing immediately prior to the March 14, 2022 council meeting.

Mary presented a revised American Rescue Plan Act (ARPA). A motion was made by Jo Temple and seconded by Denny Richardson to approve Ordinance 2022-3, American Rescue Plan Act revision.

A motion was made by Jo Temple and seconded by Denny Richardson to approve the transfer of appropriations in the ARPA fund for the premium pay. Approval was unanimous.

Denny Richardson provided the proposal from Duke Energy for replacing the street lights with LED light. A motion was made by David Miller and seconded by Denny Richardson to replace the lights. Approval was unanimous.

The Council agreed that no work had been performed for the property on Main Street to remedy the unsafe building situation. The property owner did not attend the meeting. A motion was made by Jo Temple and seconded by Denny Richardson to take the next step to resolve the unsafe situation. Approval was unanimous.

New Business

Jo Temple stated she will check with Chuck Kemper to obtain more information regarding revisions to the Rush County Multi Hazard Mitigation Plan (MHMP).

A quote from Commonwealth Engineering to perform the water self-audit and validation was \$2,000.00 for one year. The last validation was \$500.00. Mary and Paul agreed this is too costly. Paul agreed to complete the audit. Mary said she will provide Paul with the financial numbers and all the financial reports required for a validation. Thomas Barclay from Commonwealth suggested Paul contact The American Waterworks Association to perform the validation. If needed, Commonwealth will complete the validation at no charge.

Mary provided an update from the Park Board meeting. The Board is recommending the shelter roof be repaired by Marty Harsh with a \$1827 quote. This quote is lower than another one received but Marty does not have workman's comp insurance. David expressed concern about the project and wanted assurance that metal is not being placed over treated lumber. A motion was made by Jo Temple and seconded by David Miller to approved Marty Harsh as the contractor waiving the workman's comp insurance if metal is not being placed over treated lumber. Approval was unanimous.

Paul contacted IDEM inquiring about other options for providing the Consumer Confidence Reports. Paul and Mary agreed that Paul will provide the report for the Town's website and post it at the Post Office. Mary will send postcards to water customers noting that the report can be found on the website or a hard copy can be received by contacting Paul.

The Rush County Bicentennial was discussed. A motion was made by Jo Temple and seconded by David Miller to purchase three banners at \$65.00 each. Approval was unanimous. Geoffrey Wesling said he will donate one of the banners. The Council will consider having historic pictures enlarged for display at the Community Center.

Reports

Mary reported on the zoom meetings with the Eastern Indiana Regional Planning Commission (EIRPC). The January meeting recapped projects and reviewed financials. Mary joined the Rush County officials for the EIRPC Comprehensive Economic Development Strategy (CEDS) Plan. Ideas were discussed regarding surrounding counties like Fayette besides Rush County. The various groups will come together for meetings as the process continues. Two Glenwood business owners are with the Fayette County group.

There was a brownfield presentation at the EIRPC meeting. There are 100% brownfields assessment grants available for towns. Brownfields are property which may be complicated by the presence of hazardous substance, pollutant, or contaminant. There are also cleanup grants available for the property owners with a 25% match. Mary suggests the Council research the assessment grant and if there might be a need for an assessment. Mary had researched and back in 2014 the Town was asked permission from IDEM to drill holes for testing. The Council expressed interest in applying for a grant. Mary will send the information for Council's research.

Geoff and Mary reported that Greg Duke has resigned as APC Director and the Board will be seeking a new Director.

Denny reported that he has contacted the Rush County Broadband's Task Force.

Jeff Sherwood updated the Council on stolen street signs. Jeff also noted that he will be attending a conference on February 23 through 25.

Mary said that she had noticed in a timesheet that a town sign was stolen and asked that she be notified whenever there is theft or other loss. She had established a directive on June 8, 2016 declaring the materiality of losses. She does not need to report losses less than \$2000 to the State. However, it is important for her to be notified of any losses so that she can document it for audits.

Mary stated that the annual report has been updated in Gateway and the USDA report has been submitted.

The State required major changes to the Capital Asset Ledgers. Other towns were hiring firms to complete the ledgers. Mary researched and performed the required calculations to update the Town, Water, and Waster Capital Asset ledgers. Since a \$25,000 Asset Management Plan was conducted for the water system, that made that ledger a little easier. She calculated what would have been depreciated from the original date to current.

Mary sent copies of the election ordinance to the Rush and Fayette Counties' Clerks.

Paul Sembach commented on the written report provided to the Council. He also mentioned that the Community Center's window was left open but there was no damage.

Other Business

A motion was made by Jo Temple and seconded by David Miller to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer