

December 9, 2024, 7:00 P.M.

Denny Richardson, Council President, opened the monthly Town Council meeting. Denny led in the Pledge of Allegiance to the Flag. An attendance sheet was made available for non-officers and citizens present. Present besides Denny were Jo Temple, Council Vice-President; David Miller, Council Member; Mary Richardson, Clerk-Treasurer; Paul Sembach, Utilities Supervisor-Operator; Chris Reynolds, Marshal; and Brayton Buckley, Code Enforcement Officer. Geoffrey Wesling, Town Attorney, was absent.

A motion was made by David Miller and seconded by Jo Temple to approve the November 12, 2024 executive meeting minutes and the council meeting minutes. Approval was unanimous.

A motion was made by Jo Temple seconded by Denny Richardson to approve the Conflict of Interest Disclosure Statements for David Miller and Paul Sembach. Approval was in favor of the motion with David Miller abstaining from the vote.

A motion was made by David Miller and seconded by Jo Temple to approve the Allowance of Payroll Accounts Payable Voucher and the Register of Accounts Payable Vouchers. Approval was unanimous.

General Fund	\$16,165.70	Sewage Utility Operating Fund	\$3,842.07
Park Fund	\$343.47	Sewage Bond-Interest Fund	\$6,615.00
American Rescue Plan Fund	\$360.00	Payroll Fund	\$4,689.36
Water Utility Operating Fund	\$8,379.39	Total	\$40,394.99

Unfinished Business

The Council discussed the request for an exemption to the animal ordinance to allow for chickens, goat, and horses/pony. Jo started a motion for a six-month exemption but needed information from the requestor which was not provided. Motion died for non-completion. After some discussion, a motion was made by Denny Richardson and seconded by Jo Temple to appoint Jo Temple to contact an Attorney to schedule and executive meeting to ask questions relating to the animal ordinance and exceptions. Approval was unanimous. The Council agreed to extend the request until the January council meeting.

Thomas Barclay, Commonwealth Engineers, discussed the planned water utility improvement project with the Council. USDA wants to make the Glenwood water project a high priority and will commit 3-5 million as long as SRF commits. SRF will commit 3-5 million as long as there are local funds involved. The water cost will come down but money is still needed. This means primarily Rushville and Rush County need to partner with the project. Fayette County should also consider helping with this project for economic development on the west side of the county. This could help the current water system at Pleasant View, plus eventually Orange. Thomas encouraged the Council to contact the respective groups and explain that now is a good opportunity to join Glenwood in the water project for future growth and economic development.

Mary proved a recap of the water operating balance and expressed her concern of the low balance. In 2024, there have been more expenses than revenue. The \$13,200 hydrant rental is being transferred from the general fund to the water fund is a short-term relief. She requested the Council waive the 2024 \$5000 in lieu of taxes transfer from the water fund to the general fund. A motion was made by Jo Temple and seconded by Denny Richardson to waive the 2024 \$5000 in lieu of taxes transfer from the water fund to the general fund. Approval was unanimous.

Mary also stated that the 2019 Asset Management Schedule of Receipts reflected raising water rates annually. The current average water bill based on the 2022 Utilities Receipt Tax reduction is \$68.27. With the tax reduction of \$.92, the projected water rate for 2025 is \$86.41, a \$18.14 increase. Mary realized the Council has been waiting on the water project to increase water rates. However, Mary recommended the rates be increased within the next six months. Her only concern is if the rates can be increased based on the 2019 financial projection without the need to pay for a rate study. The Council and Clerk-Treasurer discussed the situation. Mary will contact the financial advisor for input.

There was no update on the Well #2 repair.

The Council agreed to table the Bus Stop Signs and Alley Traffic until the April 2025 meeting.

Brayton Buckley discussed a letter he planned to send to the property owner of potentially unsafe property. Brayton stated that a certified inspection is not required. A motion was made by David Miller and seconded by Denny Richardson to send the unsafe building certified letter. A motion was made by Jo Temple and seconded by David Miller to send an ordinance violation letter to another property owner. Approval was unanimous. A motion was made by David Miller and seconded by Denny Richardson to send an ordinance violation letter to another property owner. Approval was unanimous.

It was reported that LED ceiling lights have been installed in the Community Center. After discussion, a motion was made by Jo Temple and seconded by Denny Richardson to contract with Miller Heating & Cooling, LLC to install four more LED lights in the center of the ceiling. Approval was in favor of the motion with David Miller abstaining from the vote.

Mary provided the Council with a recap of ARPA remaining ARPA funds. The money must be spent by year end, or a written contract must be obtained for a specific amount. The Council discussed pending projects to be paid from ARPA funds. Denny reported the Community Center's ceiling repair has been completed for a cost of \$2147. Denny stated the radar speed signs installation should be completed soon. Denny will obtain the playground mulch within the week. It was agreed to hold a special council meeting on December 26, 2024 at 8:30 AM to pay these invoices as well as any other invoices due.

New Business

Mary stated that she has turned over the gpd@townofglenwood.IN.gov email address to Chris Reynolds, Glenwood Marshal. Mary requested permission to obtain an official email address for Brayton Buckley, Glenwood Code Enforcement Officer. Brayton has established a ce.glenwood@gmail.com email account but this Glenwood account is not owned by the Town or secured under the IN.gov umbrella. A motion was made by Jo Temple and seconded by David Miller to authorize Mary to establish a ce@townofglenwood.In.gov email for the Code Enforcement Officer. Approval was unanimous.

Mary presented the quotes for the 2019 bond issuance arbitrage compliance service. Baker Tilly Municipal Advisors quoted \$2000 and Kleinpeter Financial Group LLC quoted \$500. A motion was made by David Miller and seconded by Denny Richardson to wait two weeks to contract with Kleinpeter Financial Group LLC for the compliance service. If within the next two weeks, Baker Tilly states this service is included in the 2019 agreement or states their charge will not exceed \$500, then the service will be conducted by Baker Tilly. Approval was unanimous.

A motion was made by David Miller and seconded by Denny Richardson to approve Mary's Conflict of Interest Statement. Approval was unanimous.

Mary stated that the 2025 insurance renewal invoice has not been received but the insurance agent needs a commitment. A motion was made by David Miller and seconded by Jo Temple to renew with Wilson Lawson and Myers for the 2025 insurance. Approval was unanimous.

Reports

Denny Richardson provided the Council with Rick Coleman's written resignation.

Mary provided information on a December 17 council members seminar in Indianapolis. She encouraged member to attend. Based on the agenda, there appears to be much information to be obtained. Mary offered to submit their registration.

Mary passed along information from a company willing to set up YouTube channel for live streaming.

Mary reported that prior to the meeting, she had installed Chris Reynolds as Glenwood Marshal and Bayton Buckley as Reserve Marshal.

Mary stated she forwarded an email from Rush County to Denny and Chris regarding unused radio IDs. The Council discussed updated equipment and other items that are needed by the Marshal.

Mary reported that she was informed that the Rushville Animal Shelter will not pick up dogs in Carthage. Mary suggested the Code Enforcement Officer check with the Rushville Animal Shelter to see what they will do for Glenwood. If dogs need to be taken to the shelter, then the Council will need to determine how to handle complaints. It might be good to also check with Fayette County Animal Shelter.

Paul Sembach provided his written and oral report. There was a muskrat removed from the lagoon. The Council authorized Paul to repair the tractor.

Other Business

A motion was made by David Miller and seconded by Jo Temple to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer