

April 13, 2025, 7:00 P.M.

Denny Richardson, Council President, opened the monthly Town Council meeting. Denny led in the Pledge of Allegiance to the Flag. Roll call was taken and present besides Denny were Jo Temple, Council Vice-President; David Miller, Council Member; Mary Richardson, Clerk-Treasurer; Paul Sembach, Utilities Supervisor-Operator; Brayton Buckley, Code Enforcement Officer; and Geoffrey Wesling, Town Attorney. Chris Reynolds, Marshal, was absent. An attendance sheet was made available for non-officers and citizens.

A motion was made by David Miller and seconded by Jo Temple to approve the March 9, 2026 council meeting minutes. Approval was unanimous.

Mary stated the cost exceeded the appropriations and requested general fund appropriation funds be transferred. A motion was made by David Miller and seconded by Jo Temple to approve the resolution to transfer appropriations. Approval was unanimous.

Mary said there were a few items to discuss prior to approving the Accounts Payable Vouchers. First, a vendor billed the town for services from 2021 through current. Paul was able to document all the work and certify the billings. Mary contacted the State Board of Accounts, and they will have no audit objection as long as the billings are properly certified and approved by the Council. Mary also contacted the town's insurance agent and no amended workman's compensation reports will be required. Mary expressed concern that this is not good practice and causing a hardship for not having planned for this work. She suggested that whoever contracts for a service follow up to ensure an invoice is received. An email can be sent to the Clerk-Treasurer stating what invoice should be expected.

Mary noted that there are not sufficient funds in the water operating account. She noted that with this request to transfer \$15,000 from the depreciation fund, \$35,000 has been transferred within the past 12 months. This cannot continue as this money is accumulated for the purpose of tank painting and capital purchases. A motion was made by Jo Temple and seconded by David Miller to approve a resolution to transfer \$15,000.00 from the water depreciation fund to the water operating fund. Approval was unanimous. Jo stated she will follow up with the vendor to discuss waiting so long to send invoices.

A motion was made by Jo Temple and seconded by Denny Richardson to approve David Miller's conflict of interest statement. Approval was unanimous with David abstaining from the vote.

A motion was made by David Miller and seconded by Jo Temple to approve the Allowance of Payroll Accounts Payable Vouchers and the Register of Accounts Payable Vouchers. Approval was unanimous

General Fund	\$7,926.52	Water Depreciation Fund	\$15,000.00
Motor Vehicle Highway Fund	\$255.10	Sewage Utility Operating Fund	\$6,439.65
Park Fund	\$312.41	Payroll Fund	\$5,630.57
Water Utility Operating Fund	\$29,939.24	Total	\$65,503.49

Unfinished Business

There were no updates for the water utility improvement project.

Denny confirmed that the stone for the fire station lot has been purchased and the project is finished.

Denny stated that the keys/combo project and town hall shingle replacement are pending.

Mary noted that the park rules sign and Kendall Street sign have been received. She also provided a quote for 25 sign posts for \$1825 with no shipping cost. A discount was provided from \$118.89 each to \$73.00. The post size is 12' x 2"x2".

A motion was made by David Miller and seconded by Denny Richardson to purchase 25 sign posts measuring 12'x2"x2' from Hall Signs for a cost of \$1825.00. Approval was unanimous. It was agreed to indicate on the shipping information to call Paul's cell phone. Mary agreed to submit the order.

Brock Strader, Utility Service Group Water Solutions Consultant, provided a presentation for maintenance plans for the water tank.

Mary restated how transfers from the depreciation fund have been needed to support the water operating fund. There are monthly transfers of \$460 for tank maintenance and \$550 for capital improvements. The water revenue does not cover the operating expenses. Revenue for the first quarter totaled \$41,060 versus \$45,403 expenses. Last year there were \$3300 more in expenses than revenue. Mary does not recommend entering into a maintenance commitment at this time. However, there is \$40,000 in the depreciation fund and about \$18,000 is allocated for tank maintenance.

Brock discussed recommendations for 2026 repairs. These recommendations will be emailed for the Council to consider at the May meeting.

Paul provided a wastewater generator maintenance plan from Midwest Generator Solutions.

A motion was made by Jo Temple and seconded by Denny Richardson to approve a three-year maintenance agreement with Midwest Generator Solutions and authorize Paul Sembach to sign the agreement after Geoff Wesling's legal review. Approval unanimous.

Mary provided an update on the radar speed sign on North Main Street that is hidden by the new Duke Energy pole. Duke Energy agreed to pay for Cain Signs to move the sign to the north of the electric pole. Cain Signs provided a quote of \$950.00, and Denny signed the agreement with Duke Energy. The claim is in process with Duke Energy.

The Council agreed to wait until the sign posts are received, then contact Cain Signs to move both the sign on north Main Street and relocate the sign on south Main Street to the town's west entrance.

Mary confirmed that the "Report a Problem" and "Contact Us" boxes have been updated on the town's website. There are several dropdown boxes. Mary added a button on the home page to click for a complaint, request assistance, or ask a question. The information notes where to go on the website for public information requests. Mary will add information regarding submitting paper complaint forms when the box is established.

Mary provided a draft for the paper complaint form. A motion was made by David Miller and seconded by Jo Temple to approve the paper complaint form. Approval was unanimous.

Purchasing a compliant box and establishing procedures was tabled.

A motion was made by David Miller and seconded by Denny Richardson to order two 30-yard dumpsters from Bowles Construction Company for the town's clean-up day to be held on Saturday, June 13, 2026, from 8:00 AM until 2:00 PM or until the dumpsters are full. Approval was unanimous.

Mary reported she has been working with American Legal on the ordinance codification project. She had sent the Council, Chris, and Brayton the basic codes that are state statutes and had noted the codes that she felt do not apply to Glenwood. Geoff confirmed that the codes marked do not apply to Glenwood.

It was noted that the Rush County Unified Development Ordinance has been approved by the Commissioners. Mary provided information reflecting that Glenwood can be involved with the initial enforcement of these ordinances based on identification of a violation or a complaint received. Geoff confirmed that Brayton, as Glenwood's Code Enforcement Officer, can follow up on violations.

Mary recommended the Council rescind three ordinances that are duplicated by the Rush County Unified Development Ordinance. Mary felt the duplicate ordinances would be confusing plus the annual codification fees are based on per page. Geoff stated the town can retain the ordinances in case they might be needed and not post them with American Legal.

New Business

Mary provided an update from the March 31 Park Board meeting. The Park Board wanted to remind the Council that they recommend a water heater and air conditioner maintenance.

The Park Board is also concerned about the southwest corner of the park. There are brush and small trees that need professionally cleaned out. The Park Board agreed that it might be good to determine if the playground project will include clearing that corner. If not, the Board is requesting the Council have the corner professionally cleared.

George Stamm, Park Board Member, noted that there is also a well with a pump that needs addressed. Paul stated that the well is sealed, but it should be filled in. The Council requested Paul obtain a quote.

The Park Board will schedule a celebration when the construction timeframe is provided. Instead of a pitch in, they propose the town furnish hot dogs, chips, drinks, and a large cake celebrating our country's 250th birthday. They also plan to have an ice cream truck where people can purchase ice cream.

A motion was made by David Miller and seconded by Jo Temple to approve the purchase of hot dogs, chips, drinks, large cake, and supplies plus allow an ice cream truck to attend at no charge but providing a certificate of liability and workman's comp insurance. Approval was unanimous.

Mary stated that previously Glenwood and Carthage would provide a recommendation for Rush County ordinance amendments. However, things move quickly and the Unified Development Ordinance (UDO) has already been approved by the Commissioners. Geoff recommended the Council wait for Rush County to provide documentation.

Mary reported that the town's insurance agent requested Glenwood switch the workman's comp insurance from Travelers to IPEP at a premium of \$1250. A rating worksheet was provided to the Council. IPEP is a self-funded pool for government entities and is where Fayette County and Connersville have their workman comp insurance.

A motion was made by Jo Temple and seconded by David Miller to approve IPEP as Glenwood's workman's comp insurance company and authorize Denny Richardson to sign all appropriate documentation. Approval was unanimous.

Mary reported that there is a safety grant available for up to \$2500. Chris Reynolds said the town could use some medical equipment. A motion was made by David Miller and seconded by Jo Temple to authorize Mary Richardson and Chris Reynolds to file for the grant with the town matching twenty percent. Approval was unanimous.

Reports

Mary stated she was already appointed to the Eastern Indiana Regional Planning Commission but they are requesting an annual reappointment. A motion was made by David Miller and seconded by Jo Temple to reappoint Mary Richardson to the Eastern Indiana Regional Planning Commission for the 2026 calendar year. Approval was unanimous.

Denny reported on the Rush County Solid Waste grant to upgrade the transfer station. Denny said he has not been getting emails for the Fayette County Solid Waste meetings. Mary said she would follow up for Denny.

It was reported that the Rush County Foundation April meeting for the Lilly Endowment's Gift VIII was cancelled and the next meeting is on May 8, 2026.

Jo requested follow up on a vehicle that consistently blocks the sidewalk. Brayton said he was not aware of a town ordinance. Mary will provide Brayton with the documentation from a previous situation.

Denny said that Brayton and he are working with a vendor to fix the potholes.

Mary stated that an insurance agent from Crawfordsville would like to discuss providing insurance for Glenwood. Mary said she will provide information to anyone wanting to follow up.

Mary provided information regarding a zoom meeting on April 14 if anyone is interested in filing for a tree canopy and workforce community grant.

Mary provided information from the Chamber of Commerce requesting a donation or a silent auction item for their upcoming event. Mary said research into a town donating to their even would need to be researched if the Council was interested in pursuing this request.

Mary reported that she has changed the direct Rural Development loan principal and interest deduction to the one utility account. All water and sewer deposits and checks/deductions are being processed through one checking account.

Mary stated that the printer she uses is no longer capable of scanning. Randy, who does the Glenwood IT, recommended that the town purchase a scanner for \$575. He said that is the way the courthouse is going and everyone loves it. Another option is to switch the town hall and clerk-treasurer printers but only Mary will be able to scan. A motion was made by Denny Richardson and seconded by Jo Temple to authorize Mary Richardson to purchase the scanner for \$575. Approval was unanimous.

The audio was not on for the March meeting video. Verkada said it was not turned on but since it is not working at this meeting, there is something wrong with the camera. Mary contacted the Public Access Counselor and was told to add a note that there were technical difficulties on the website and document the situation at this meeting. Mary said she has not heard anything regarding the issue of the videos dropping on the website. She did check today and none were working.

Paul Sembach provided his written and oral report.

It was noted that NineStar Connect may be running fiber optic lines in Glenwood. Glenwood may have an option with NineStar and Comcast.

Other

A motion was made by Jo Temple and seconded by David Miller to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer