

January 11, 2021, 7:00 p.m.

Jon Lykins, Council President, declared a quorum and called the meeting to order. An attendance sheet was made available for non-officers and citizens present. Present besides Jon were Dennis Richardson, Council Vice President, were Jo Temple, Council Member; and Mary Richardson, Clerk-Treasurer. Others present were Marvin Hedrick, Marshal, and Geoffrey Wesling, Town Attorney. Paul Sembach, Utility Supervisor, was absent.

Jon led in the Pledge of Allegiance to the Flag.

A motioned was made by Dennis Richardson and seconded by Jo Temple to dispense with the reading of the minutes from the previous town meeting. Approval was unanimous. There were no amendments.

Mary noted that she has started the monthly transfers to the water capital improvement fund per the Asset Management Plan. Mary did not transfer the annual water's in lieu of taxes transfer to the general fund pending more build-up of the water operating fund. A motion was made by Dennis Richardson and seconded by Jo Temple to pay the bills as presented. Approval was unanimous.

General Fund	\$5,346.65	Sewage Operating Fund	\$4,233.54
Motor Vehicle Highway	\$228.51	Water Construction in Process-OCRA	\$122,115.04
Park Fund	\$379.67	Payroll Fund	\$7,521.33
Water Utility Operating Fund	\$7,028.76	Total	\$162,963.50
Water Utility Bond & Interest	\$16,110.00		

Unfinished Business

Two claims from RLM Engineering were presented. One for \$7,500.00 is the final water basic design and one for \$14,079.06 is the final Water Resident Project Services. A motion was made by Dennis Richardson and seconded by Jon Lykins to approve the two claims. Approval was unanimous. Mary will file the SRF claims.

Mike Meyer, RLM Engineering stated they resolved the issue of milky water. A valve was added. The project is basically completed.

Mary noted there is \$24,594.27 SRF funds that can be spent for items relating to the water project. Mary asked her contact at SRF if the funds could be used for a lift station backup generator. The contact said the generator probably would not be covered, but she submitted the question to the SRF Engineer in charge of the water project. That person is out of the office until Wednesday. Mike and Paul Sembach will purchase some needed shelving and cabinets that will be paid from SRF funds. Mary suggested considering a utility vehicle that could be used for commuting between the plant, wells, and even for meter reading.

Mary commented that the insurance agency was questioning the amount of insurance for the upgraded water plant. Mike Meyer said he would provide a cost and Denny will contact the insurance agent to increase the amount.

Paul Sembach sent a letter to IDEM requesting release of the water agreed order.

It was noted that the redesigned wastewater project has been advertised. The pre-bid conference will be on January 19, 2021 at 10:00 A.M. The bids will be opened on February 4, 2021 at 4:00 P.M.

Mike Meyer discussed changes to the project for the re-bid.

A claim from RLM Engineering was presented in the amount of \$38,480 for the original basic design for the wastewater treatment improvements. A motion was made by Dennis Richardson and seconded by Jon Lykins to approve the claim. Approval was unanimous. Mary will submit the claim to the Grant Administrator for submission to OCRA.

Mary provided a sidewalk project update from Marc Rape, Strand. The project development is at roughly 75% overall. Strand has made a few revisions per the last update, and now need to amend the environmental document. He waited to have the environmental sub submit until he was sure of the design, but will be getting the updated plans to INDOT.

Strand will be submitting Stage 2 plans this month for INDOT review before proceeding with the right of way engineering. Marc just needs to review the plans and pull together the associated documents.

Jo discussed information she received from Marvin Reese, Rush County Surveyor, regarding the new County Ditch and the impact to replacing the bridge with a culvert. The County can put a ditch under the tile.

Geoffrey Westling stated the flow of water in the County Ditch is not the Town's responsibility. All inquiries should be referred to the County.

The Council discussed installing a new culvert for access to the cemetery. Denny said he would do some research for estimates.

Paul submitted the validated water audit report to IDEM on December 31, 2020. The Certificate of Validation was received from Erin Johnson. A motion was made by Jo Temple and seconded by Dennis Richardson to authorize Mary Richardson to pay the \$500 validation fee prior to the next meeting. Approval was unanimous.

The Town's insurance agent stated the Town should add insurance for the new tower. Denny will contact the agent to obtain insurance when he addresses the water building insurance.

Mary contacted INDOT and was told the railroad crossing grant agreement should be provided prior to the Town's February 2021 meeting.

Mary noted the Tax Sale Certificate appears to be to the Board of Commissioners instead of the Town of Glenwood. Geoffrey Wesling will follow up after February 2, 2021 to obtain a deed to the property on behalf of the Town. The certified letter to the owner of the 206 N Durbon property was returned noting the receiving agent has no authorization to receive mail for the addressee.

The Comprehensive Plan Review has been tabled and updates will be considered over the next few months.

New Business

There was no new business.

Reports

Mary provided an update regarding the Eastern Indiana Regional Planning Commission. She discussed Glenwood's involvement. There are no dues since Glenwood is a member by virtue that Rush County and Fayette County are members. Mary plans to attend the next meeting on January 28, 2021.

Geoffrey Wesling and Mary Richardson discussed the request to the Area Plan Commission for a new solar system in northern Rush County.

Mary provided information from the Alliance of Indiana Rural Water regarding the NRWA Circuit Rider Services that provides hands-on technical assistance to eligible water systems at no charge. Mary noted some of the services and suggested the Council work with Paul to pursue this service.

Mary noted that nepotism certifications for 2020 were obtained later in the year. She requested new ones from the Council for 2021. The ADA training was completed late last year and will serve for 2021 documentation.

Mary provided a CARES Act claim covering public safety costs for November and December 2020. Mary will submit the claim but has been told it might not be approved. The funds are to cover expenses from March 1, 2020 through December 30, 2020. But Mary received notice that claims had to be presented by December 15, 2020. When she questioned the timing, Mary was told to submit the projected salary. After she explained that there is no set salary, Mary was told to submit the claim in January but was not promised funding.

Mary said the Park Board decided to skip the January meeting and will meet in April.

Carla came back to work last Thursday after being off from COVID. It was noted that Paul tested positive for COVID. Geoffrey Wesling stated he should not work until he is cleared. Jon will contact Paul and Jack and request Jack cover the work that is required. Mary stated that IDEM may require hiring a certified operator to test once per week. Mary said Paul will get his base pay but portion while off will need to be coded COVID and reported as such on the 2021 W-2.

Paul Sembach's written report was received by the Council.

OTHER BUSINESS

A motion was made by Dennis Richardson and seconded by Jon Lykins to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer